**PARAGUANA REFINING CENTER**

**PREVENTION AND LOSS CONTROL MANAGEMENT**

**INDUSTRIAL SECURITY SUPERINTENDENCY**

**SHIP AND PORT FACILITY SECURITY**

**ISPS**

**THIS PORT FACILITY COMPLY WITH REQUIREMENTS OF ISPS CODE OF IMO, WHEN ACCESSING IT, PLEASE OBSERVE THE ACTUAL SAFETY AND SECURITY RULES.**

**I.S.P.S. GUIDELINES**

* **IT IS NOT PERMITTED TO WALK THROUGH REFINERY´S INSTALATIONS, IT IS COMPULSORY TAKE A TRANSPORT (TAXI).**
* **CREW MEMBERS HAVE TO LEAVE THE TAXI ONCE OUT OF THE REFINERY 100 METRES AWAY FROM THE TERMINAL ACCESS CHECK POINT.**
* **ALL CREW MEMBERS LEAVING OR ENTERING MUST REGISTER AT THE PORT FACILITY ISPS CHECK POINT.**
* **IT IS FORBBIDEN TO GO ASHORE USING UNADECUATE WEARINGS, SUCH AS: SHORTS, UNDERSHIRT, SANDAL, BATHING SUIT, ETC.**
* **CREW MEMBERS SHOULD NOT EXCEED THE ALLOWED LIMIT TO INTRODUCE GOODS FROM THE DUTY FREE ZONE AS PERSONAL EFFECTS. THE INDIVIDUAL PURCHASE MUST BE NOT MORE THAN US$ 200.00, IF EXCEDED MUST PASS BY CUSTOM´S HOUSE.**
* **THE CONSUMPTION OF ALCOHOL WITHIN THE PORT FACILITY AS WELL AS ACCESS IN A DRUNKEN CONDITION TO THE REFINERY AND JETTIES AREA ARE FORBIDDEN.**
* **SMOKING IS NOT ALLOWED WITHIN PORT FACILITIES.**
* **THE ISPS PERSONNEL WILL DO ALCOHOL TEST TO CREW MEMBERS ON DUTY.**
* **THE TRANSIT AND RECEPTION OF NON ACCOMPAIGNED BAGGAGE IS NOT ALLOWED.**
* **ALL CREW MEMBERS MUST HAVE WITH THEM THE SHORE PASS ISSUED BY IMMIGRATION, WHICH IS UNTRANSFERABLE AND MUST MEET THE SAME DATA OF THE CREW LIST.**
* **THE SHIP SECURITY OFFICER MUST ESTABLISHES MEASURES TO INSPECT AND REPORT TO THE TERMINAL ANYTHING UNUSUAL OBSERVED AROUND HIS VESSEL.**
* **SPIRITS PLACED ON BOARD THE VESSEL IN THE TERMINAL ALLOW ONLY AS PROVISIONS AUTHORIZED BY SHIP´S MASTER, THE BEERS 01 CASE PER CREW. IF THERE ARE 20 CREW MEMBERS, 20 CASES CAN BE BOARDED DURING VESSEL STAY.**
* **FAMILY VISITS TO FOREIGN FLAG VESSELS CREW MEMBERS MUST BE AUTHORIZED BY THE VESSEL´S MASTER WITH THE PERMISSION OF HARBOR MASTER’S OFFICE AND IS LIMITED EXCLUSIVELY TO FAMILY CASES.**

**Acknowledged:**

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**Capt.**

**Master M/V “ “**